

GUIDELINES FOR DRAFTING THE PROPOSAL FOR DONATION OF THE REPUBLIC OF SLOVENIA FOR OFFICIAL DEVELOPMENT ASSISTANCE INVESTMENT PROJECTS

Official Development Assistance (ODA) recipient countries are countries listed on the DAC list of ODA Recipients, published by the Organisation for Economic Cooperation and Development.

Public entities from the recipient countries are the ODA recipients.¹

Centre for international cooperation and development (CMSR) is implementing bilateral development assistance on behalf of the Republic of Slovenia in accordance with the public authorisation.

ODA project is a project with the promotion of economic development and welfare of the recipient country as an objective. Official Development Assistance funds are not allocated to public or private projects that normally should be commercially viable if financed on market or arrangement terms.

Objectives of developmental project are equal to the international objectives and aligned with the OECD standards and Resolution on International Developmental Cooperation of the Republic of Slovenia.

*Proposal for donation should be sent to:
Centre for international cooperation and development - CMSR
Kardeljeva ploščad 1
1000 Ljubljana, Slovenija
Faks: +386.1.5681.585
Mail: info@cmsr.si*

¹ Public entities are direct budget users (e.g. government, ministries, agencies and offices, municipalities and regions) and conditionally bearers of public authority and public service contractors in full of ownership by the state.



Proposal for donation of the Republic of Slovenia shall contain the following information:

1. APPLICANT

- Name and contact details of the ODA recipient (address, contact person, phone, fax, email);
- Presentation of the ODA recipient (main activities, mission/vision);
- Information showing that public entity is capable of conducting the necessary procedures for realisation of the project (available human resources, organisational qualifications and competences etc.)

2. PROJECT

Description of the project:

- title
- location
- existing situation
- goals
- duration and dynamic of the implementation of the project
- expected results
- impact on environment
- sustainability

Development goals:

- Description of the development component of the project;
- Justification of the priorities of the project;
- Short analysis of the impact on general development of state, society, economy...

Financial construction:

- Project costs estimation that includes specification of the goods and services and a list of all investment costs. Specification of the costs should enable feasibility study conducted by the CMSR or competent provider.
- Sources of funding:
 - Provide detailed information on financing and earmarking of resources including:
 - Own resources (name and code of the budget line)
 - Loans (in case of the interest rate subsidy it is necessary to submit the information on earmarked resources in the next budgets)
 - Other resources
 - Amount of ODA needed to close the financial construction.

Financial construction should be presented in the form of transparent spread-sheet.

3. OTHER POINTS

- It is recommended that Project proposal also contains the information of project provider.
- CMSR may any time demand the supplementation of the project documentation if this is necessary in the project approval procedure or during project implementation.
- Donation is approved or rejected on the basis of rules and procedures defined in the CMSR Manual for implementation of the ODA and Manual of granting the ODA.